

6th September 2022

Dear Parent/ Carer,

Parent information pack

As we approach the first day of the new academic year, we wanted to send information out to all our parents and carer's to support them in the preparation of a new year. Please see below all school expectations in relationship to uniform and PE kit. We look forward to welcoming all children back to school on Wednesday 7th September 2022.

School Uniform

It is very important that all children wear school uniform. We have adapted the policy to ensure that items are easy to source and cost effective.

At the end of year 5, children are provided with a school blazer and tie. When in Year 6, this blazer and tie are part of our school uniform and must be well looked after and worn every day.

| Winter | <p>Grey/black/blue skirt or smart grey/black/blue trousers.</p> <p>White/blue shirt or polo shirt.</p> <p>Navy blue sweatshirt or cardigan.</p> <p>Black shoes</p> <p>Plain white/blue/black socks or black, blue or grey tights.</p> <p>No Jewellery</p> |
|--------|--|
| Summer | <p>Blue and white checked dress.</p> <p>Grey/black/blue skirt or grey/black/blue trousers.</p> <p>Grey/black/blue shorts</p> <p>White/blue shirt or polo shirt.</p> <p>No Jewellery</p> |

| | |
|--------------------|--|
| Physical Education | Blue or Black shorts White or Maroon t-shirt Pumps/trainers or bare feet. No Jewellery |
|--------------------|--|

Earrings

For safety reasons, we encourage children not to wear earrings for school. Newly pierced ears must be covered with plasters before participation in sport sessions. Parents are expected to provide the plasters.

Indoor PE kit

For indoor PE your child must wear either the burgundy Huntingdon Academy PE top as shown below or a **plain** white t-shirt. The burgundy PE top can be purchased from <https://just-schoolwear.co.uk/product-category/huntingdon-academy-l-e-a-d/>. Alternatively, a plain white t-shirt can be purchased from most local supermarkets. Furthermore, your child must wear black/ navy blue, **plain** shorts.



Outdoor PE kit

For outdoor PE, your child can wear a school jumper on top of their PE kit if needed. However, no other sweatshirts will be permitted. Children will also be allowed to wear black/navy, **plain** leggings or tracksuit bottoms as shown below.



All pupils will be expected to come to school wearing their PE kit on the day they have PE; consequently, appropriate school PE kit is essential to maintain a positive image for our school.

See below for the PE timetable.

| | |
|------------------|---|
| Monday | Learning Tree, Foundation 2, 2MN, 1G |
| Tuesday | Learning Tree, Foundation 1, 3W, |
| Wednesday | Hive, 4LC, 6L, 5B |
| Thursday | Hive, 4K, 1M, 2F |
| Friday | Hive, 3C, 6A, 5O |

Water Bottles

Children are permitted to bring water to school. However, there has been a noticeable increase in children bringing juice. **Children are not allowed to bring juice to school.** Sipping regularly on juice throughout the day has proven to cause tooth decay.

Personal Belongings

No other jewellery, apart from a watch, may be worn in school. Whilst all reasonable care will be taken of the children's personal property, neither the school nor L.E.A.D. Academy Trust can take responsibility for any loss or damage. Children should not bring valuable personal items to school as we cannot be held responsible for loss or damage to such items.

Parents are asked to mark all their child's clothing and other belongings with their name

Electric Scooters

We encourage the children to walk, cycle and scooter to school and have provided a bike shed for the children to lock up these items safely. **We do not permit electric scooters as a means of transport to school for our pupils so please leave these items at home.**

Mobile Phones

We discourage children from bringing mobile phones to school, but we understand that for our older children who walk home by themselves, having a phone can be a reassuring safety measure. If your child brings in a phone, then it must be given to a member of staff. Children bring phones at their own risk, and we will not take responsibility for any lost or damaged phones.

Collection of Children

Registered no. 08296921

No children in EYFS, Key Stage 1 or Year 3 are permitted to walk home alone and must be collected by someone over the age of 16.

Children from Year 4, 5 and 6 will only be permitted to walk home alone by prior written notification and only once the school has discussed this with the parent and it is within a short walking distance.

All people collecting children on behalf of the parent/carer should be known to the child. For Foundation Stage and up to Year 6, if the school does not know this person, the parent must share a password of their choice with the school that the unfamiliar adult who is collecting will say as an extra layer of security. If an unfamiliar adult arrives to collect a child, who is unfamiliar to the child, the child will not be allowed to go.

Adult's behaviour on the playground and in School

You will see from the signs on our playground that we expect our adults to model the expected behaviour to our children. We have measures in place for how our adults behave to ensure the safeguarding for our children.

- No smoking on our school premises
- No dogs brought onto our premises
- Adults should not be riding electric scooters, scooters or bikes on our premises
- No adult should approach another child to reprimand
- No adult should be using bad language or displaying aggressive behaviour on our premises to each other or to our colleagues (this includes communication via the phone)

If any adults break this expected behaviour, school reserves the right to prevent that adult from coming on site.

Punctuality

Please ensure that you are punctual at both drop off and pick up. When you have dropped your child at school, please leave the site promptly. If you wish to speak to a class teacher regarding something that is more than a quick message, then please arrange an appointment.

Medicines

ANTIBIOTICS/PRESCRIBED MEDICATION

Parent(s) should be encouraged to ask the GP to prescribe an antibiotic which can be given outside of academy hours wherever possible. Most antibiotic medication will not need to be administered during academy hours. Twice daily doses should be given in the morning before academy and in the evening. Three times a day doses can normally be given in the morning before academy, immediately after academy (provided this is possible) and at bedtime.

It should normally only be necessary to give antibiotics in the academy if the dose needs to be given four times a day, in which case a dose is needed at lunchtime.

Parent(s) must complete the Consent Form and confirm that the pupil is not known to be allergic to the antibiotic. The antibiotic should be brought into the academy in the morning and taken home again after school each day by the parent. Whenever possible the first dose of the course, and ideally the second dose, should be administered by the parent(s).

All antibiotics must be clearly labelled with the pupil's name, the name of the medication, the dose and the date of dispensing. In the academy the antibiotics should be stored in a secure cupboard or where necessary in a refrigerator. Many of the liquid antibiotics need to be stored in a refrigerator – if so, this will be stated on the label.

Non-Prescribed Medicines

Staff are not permitted to administer medication to a pupil that has been purchased over the counter e.g Calpol. This is classed as a non-prescribed medication. Parents, if they wish, can come into the academy at lunchtime to administer these medicines.

Thank you for taking the time to read this email. At Huntingdon Academy we value listening, thinking, communication and collaboration. Through careful communication such as the key messages in this letter, we can continue to work in partnership with you and our community to provide the best for our children.

Mrs. Riley

Head of School